

Steps to Print Your Portico Health ID Card

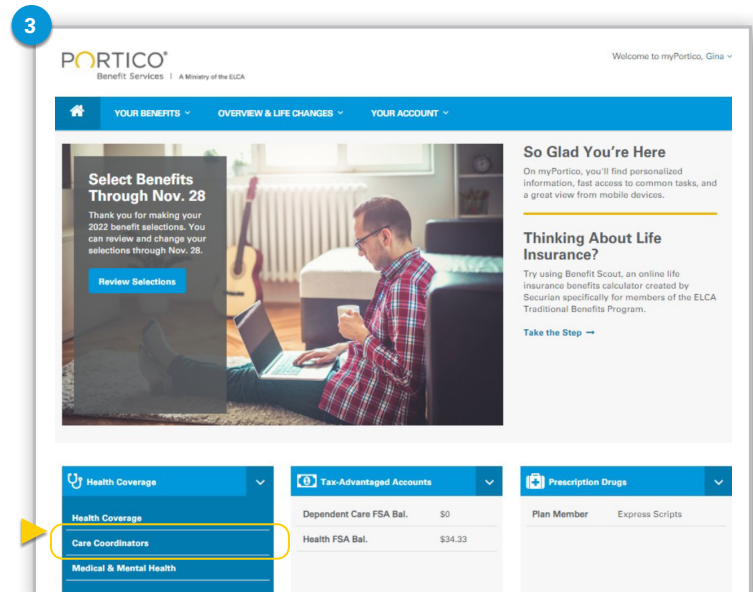
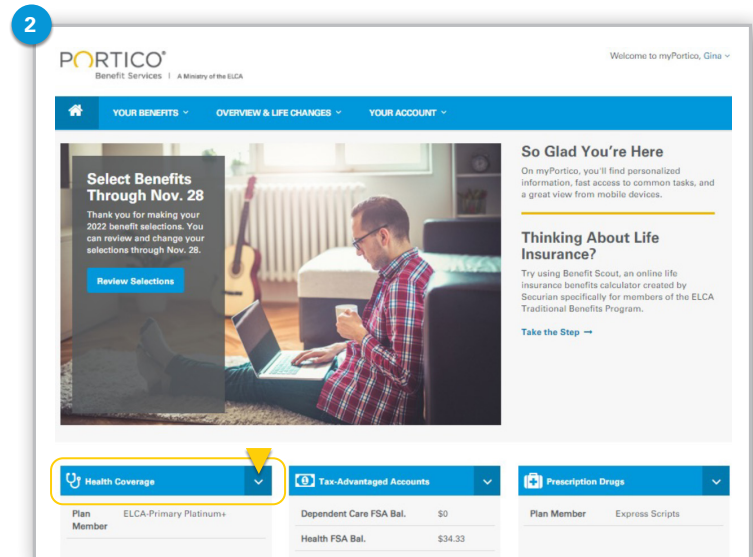
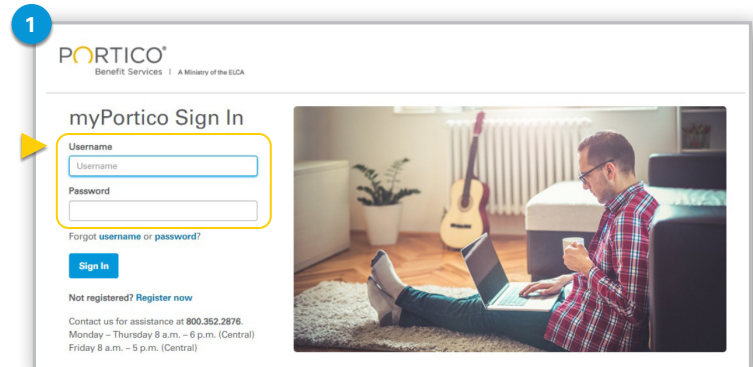
Follow these steps to access your ID card online for use until your actual card arrives by mail.

1 Sign in to myPortico.PorticoBenefits.org.

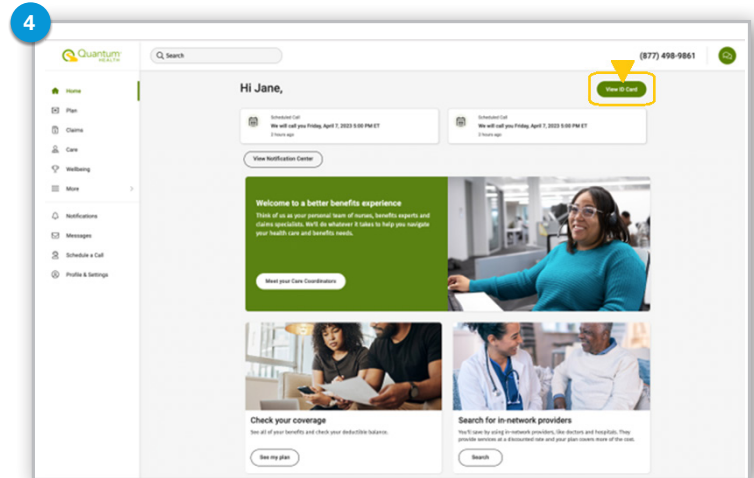
2 From your Home page, scroll down to the **Health Coverage** tile. Click on the **drop-down button** to access the menu of options.

3 When the menu appears, click on **Care Coordinators**.

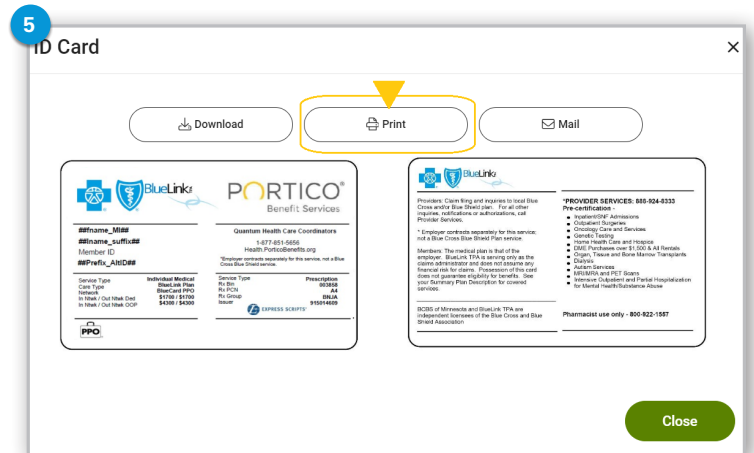
Screenshots for illustrative purposes only



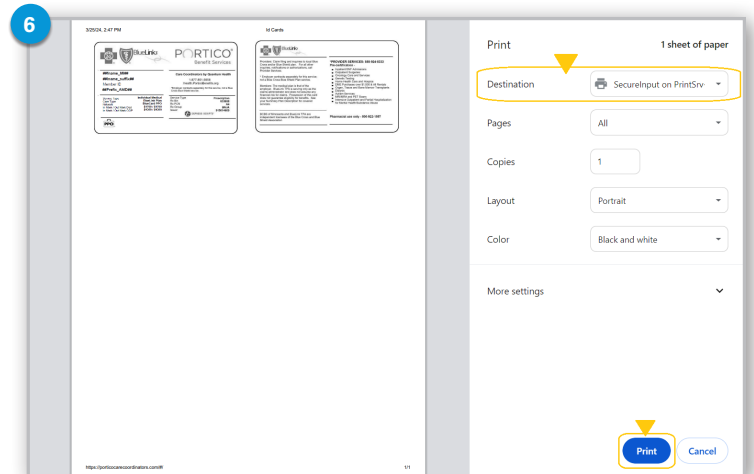
4 You'll be brought to the **Quantum Health Care Coordinators** landing page. At the top right corner of the landing page, find the green **View ID Card** button and click on it.



5 From the View ID Card pop-up screen, click on the **Print** button.



- 6 From the Print pop-up screen:
- Select or confirm the **destination printer** at the top of the list of settings to the right, as well as confirming any other **print setting options** such as number of copies, layout, or color scheme.
 - Click on the blue **Print** button.



Have questions or need assistance? Call a Quantum Health Care Coordinator at **877.851.5656**, Monday - Friday 7:30 a.m. - 9 p.m. (Central).